



Workers' Compensation Guide

How do I file a claim with the Virginia Workers' Compensation Commission?

[http://www.vwc.state.va.us/EDI/forms/new/Claim for Benefits.pdf](http://www.vwc.state.va.us/EDI/forms/new/Claim%20for%20Benefits.pdf)

Various Questions and Answers relative to Filing a Claim

<http://www.vwc.state.va.us/questions.htm#filing>

How can I file a request for an expedited hearing in cases of financial hardship if my claim has been denied by the carrier?

<http://www.vwc.state.va.us/expedited.htm>

LA COMPENSACION PARA TRABAJADORES: UNA BREVE GUIA
PARA EMPLEADO

http://www.vwc.state.va.us/employees_guidesp.htm

Prior to treatment at OrthoVirginia, the Workers' Compensation patient should provide:

- Correct spelling of patient's name, address, phone number(s), date of birth and social security number.
- A copy of the patient's health insurance card in case the carrier denies the claim a bill may be submitted to their health carrier until issues are resolved.
- Employer's name, address, zip code, phone number and contact person.
- Referring doctor or referral source.
- Copies of medical records if treated somewhere other than OrthoVirginia.
- Specific date of the injury and the body part injured.
- Knowledge of whether or not a panel of doctors was offered from which to choose.
- Name of the workers' compensation carrier, the adjuster's name and telephone number.
- Workers' compensation claim number.
- Attorney's name and telephone number, if applicable.
- If a Federal employee, OrthoVirginia will need to know if:
 - The patient has filled out paperwork and have filed it to the Department of Labor (DOL);
 - The claim has been accepted and if a DOL WC claim number has been assigned; and
 - The patient has received a letter from DOL giving them their accepted diagnosis code(s).

If you have any additional questions, please contact the specific region you will be scheduling an appointment with.

OrthoVirginia Central (Richmond) call 804-327-9242 press #3,

OrthoVirginia North (Fairfax) call 703-277-2663, 8:00 to 5:00pm Monday through Friday.

OrthoVirginia Lynchburg call 434-485-8524